

Saltash Town Council - Devolution Programme - Living Document

| Priority Order (most important to least important) | Site | Ownership | Saltash Town Council Current Agreement | Saltash Town Council Formal Responsibility | Short Term Aspirations | Expected and Renewal Dates | Medium Term Aspirations | Long Term Aspirations | Devolution Meeting date | Devolution Minute Number | FTC 01.06.23 Minute Number |
|----------------------------------------------------|-----------------------------------------------------------------------------------------------|------------------|----------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|-------------------------|--------------------------|------------------------------|
| 1 | Victoria Gardens The Maurice Huggins Room | Cornwall Council | Victoria Gardens - Licence to Occupy for five months MHR Implied Tenancy at Will | Victoria Gardens - N/A The Maurice Huggins Tea Room - hire facility to community groups / cleaning | Licence to work or SLA to tidy the lower lying areas (shrubs, grass, bedding plants) during the Spring/Summer 2023 and for the Coronation celebrations. Licence to Occupy to maintain the low lying areas (shrubs, and bedding plants) for a period of 5 months - signed and returned to Jo Keene at CC on 17.04.23. | Licence to Occupy - Start date 17th April 2023 - End date 17th September 2023 (5 month licence). Implied Tenancy at Will - no specific dates. | Cornwall Council to undertake the high risk works offering Saltash TC improved Heads of Term to form a Lease. Devolution Sub Committee to further consider the options of improved Heads of Terms to form a Lease at the 11th May 2023 meeting. Email sent to Catherine Thompson on 16.04.23 requesting a copy of CC recommended tree works and future tree condition survey, also a request for Cormac maintenance report. Revised Heads of Terms to form a Lease approved at the 11.05.23 Devolution Sub Cttee meeting, recommended to 01.06.23 FTC meeting. | Freehold. To view STC long-term vision for Victoria Gardens - please refer to the other spreadsheet. | 11.05.23 | 43/23/24 | |
| 2 | Memorial Peace Garden | Cornwall Council | Licence to Occupy | Grounds maintenance work to the site anything additional must seek CC approval. | Generic Grounds Maintenance Licence to undertake various maintenance works, bedding and tree planting, installations and social gatherings on site. Licence to Occupy to maintain the area and be responsible for any items installed at the MPG site - signed and returned to Jonny Alford at CC on 17.04.23. Future installations at the site require the permission of Cornwall Council. | Licence to Occupy - 31st March 2024 (annually renewable) | Lease 99 Years | Freehold - part of a package with Alexandra Square Toilet Block | 11.05.23 | 26/22/23 | 420/23/24 - Recommendation 1 |
| 3 | Alexandra Square Toilet Block | Cornwall Council | Tenancy at Will | General maintenance and operations | Lease for 99 Years - CLO to further investigate the progress of a Leasehold. | Tenancy at Will - 13th November 2017 (ongoing to form a Leasehold) | Lease 99 Years | Freehold - part of a package with the Memorial Peace Garden | 11.05.23 | 46/23/24 | N/A |
| 4 | Waterside - Pontoon Jubilee Green Boat Park, Car Park, Garages and Slipway Brunel Green | Cornwall Council | Pontoon - Tenancy at Will Jubilee / Brunel Green - No current agreement | General maintenance and operations of the Pontoon | Tenancy at Will for the Pontoon. Better understand the Pontoon and STC revenue data. Continue with the Saltash Waterside Partnership Working Group meetings on a quarterly basis. | Tenancy at Will - the year 2017 (ongoing, but to be considered prior to further Pontoon works needing to take place). | Tenancy at Will for the Pontoon, possible Lease. Continue with the Saltash Waterside Partnership Working Group meetings. Terms of Reference to be formed for Devolution sign off. Better understand from Cornwall Council Jubilee / Brunel areas overtime. | Freehold | 11.05.23 | N/A | N/A |
| 5 | Longstone Park | Cornwall Council | No current agreement | N/A | Defer to the Services Committee upon further information from Stuart Wallace regarding various work to the site. Essential safety works to be carried out to the west tennis court, CC have no plans to carry out further works. | N/A | Request options to work with Cornwall Council to further improve the park facilities - tennis courts, picnic benches, play equipment, if deemed appropriate. | Freehold | 11.05.23 | N/A | N/A |